

## 1.0 Introduction

The Academy is committed to opening in all circumstances, it is very unlikely that the Academy will ever have to close and parents and students should assume the Academy remains open unless they hear otherwise.

However in the event of severe weather conditions (very heavy snow) the Academy considers the safety and wellbeing of its students and staff with the utmost importance and any decision to close the Academy will be taken after the following have been considered

Are there/will there be enough staff members to be able to provide a proper educational environment?

Can the Academy provide lunch for all the students?

Are the Academy grounds clear of snow/ice to be safe for access?

Can the Academy be heated to legally required temperatures?

Does the building have enough lighting and hot water?

The Academy will also take account of local and national weather forecasts and may base our decision to close (or remain closed during a prolonged snowy spell) on these.

## 2.00 Communications closures

### 2.1 Extreme weather overnight

If there is heavy snowfall overnight the Academy management team will need to decide whether it is safe to open the school. We will do everything possible to make our decision by 07.00am.

If the decision is to close the following contacts/updates will be made;

<u>Action</u>	<u>Whom responsible</u>	<u>Contact Details</u>
<b>Decision to close</b> Contact Radio City	<b>Mike/Joe</b> Carol	0151 4726902

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EXTREME WEATHER PROCEDURE

Contact Radio Merseyside	Carol	0151 7086161
Record Telephone Message	Vicki Davies	
Update Academy website	Mike Williams	
Text as many parents as possible	Paula	07702852494

All staff should assume that the Academy will be open as normal in all circumstances but can check the Academy website or ring the main number if they are in any doubt.

Any planned prolonged closures will be decided as early as possible and be communicated in the same way.

### 2.2 Extreme weather during the school day.

The Academy considers the safety and wellbeing of its students and staff with the utmost importance and any decision to close the Academy will take into account the following:

Pupils getting home – safe dismissal from the academy

If there is heavy snow during the school day, we will keep the children in the Academy until the end of the normal day or until they are picked up.

We will send a letter home with each child, informing parents/carers to check the Academy communications systems as in 2.1.

Members of staff who live in vulnerable geographical areas will be invited to go home at the most timely and appropriate opportunity.

### 3.00 Communications re-opening

The Academy will not re-open until the Academy site has clear pathways into the Academy grounds and that major routes to the Academy can be safely negotiated by students.

The Academy management team will communicate the re-opening of the Academy after closure using the same communication processes as in section 2.00;

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