



**NORTH LIVERPOOL
ACADEMY**

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Moving Up to Year 7

PARENTS' GUIDE



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Welcome!

Moving to secondary school can be a big step for any child as they are moving from being the oldest in the school to the youngest. We aim to ensure that your child's transition is as smooth as possible and have designed this booklet as a summary of the main items of day-to-day procedure and information that parents and carers will need to support that big move in September. The information will be particularly valuable when your child first joins our school but we would encourage you to keep the booklet handy for further reference.

“The careers programme begins in Year 7 and pupils speak positively about its impartiality and effectiveness.” OFSTED 2017



Who is Who?

We have a first class Year 7 team here at North Liverpool Academy, all of whom are really looking forward to welcoming our new students in September.

We have profiled the team below, so you can get an understanding of who your child's new teachers will be when they join.



Miss Robinson, Year Manager

Miss Robinson is part of the Academy's inclusion team and looks after your child's pastoral needs. She has enjoyed being part of the Academy for four years. What many people don't know is that she is also a trained English teacher. Her main hobbies are reading and taking her children on outdoor adventures. She looks forward to accompanying the new Year 7 students on many exciting trips.



Miss Ambrose

Miss Ambrose is a history teacher at North Liverpool Academy and will be a Year 7 form tutor. She is very much looking forward to meeting her new students and helping them to settle into their new school. Her favourite Queen in History is Elizabeth I and if she could teach any other subject, it would be PE as she loves watching football and playing netball.



Miss Barnes

Miss Barnes has worked in North Liverpool Academy since October and having made the transition from working in a primary school to a secondary school, she knows exactly how our new Year 7s will be feeling. She will be found mostly in the English corridor as she teaches English and especially enjoys working with Key Stage 3. She wants to reassure her new form students that at NLA they will always have somebody to talk to and if they ever need any help or guidance, everybody is really helpful and always ready to help.



Mrs Binks

Mrs Binks is a science teacher at North Liverpool Academy and has been for two years. She likes



Mrs Dempsey

Mrs Dempsey is currently the curriculum leader for MFL. She teaches Spanish and French and has worked at North Liverpool Academy for five years. She has lived abroad for many years and enjoys travelling and meeting new people. She is really looking forward to meeting all of the Year 7 pupils, especially her new Year 7 form.



Miss McGuinness

Miss McGuinness is an English teacher at North Liverpool Academy. She has recently returned from having a baby and is very excited about her new adventures with her lovely Year 7 form group. She enjoys reading and drama.



Mrs Moore

Mrs Moore is an English teacher at North Liverpool Academy. She has worked at the school for seven years. She is really looking forward to being a Year 7 form tutor. Her favourite author is Suzanne Collins. She also runs our debate club. If she could teach any other subject it would be cookery as she loves food.



Mrs Newell

Mrs Newell is a computer science teacher and has worked at North Liverpool Academy for two years. She loves being a form tutor and will make sure that all her new Year 7 students will feel safe and settle in quickly.



Miss O'Neill

Miss O'Neill is an English teacher at North Liverpool Academy and has been for three years. This will be her second time as a Year 7 form tutor. Last year, she took a break from teaching to travel the world and is really excited to meet her new Year 7 form class and tell them all about her adventures.



Miss Wright

Miss Wright is a technology teacher at North Liverpool Academy and has been here for three years. She is really looking forward to being a Year 7 form tutor and cannot wait to meet her new form. Her motto in life is 'firm but fair'. Her favourite technology subject is textiles and food technology and loves to bake cakes in her spare time. She looks forward to seeing all her new students very soon!



Mrs Smith

Mrs Smith is an ICT and computer science teacher and has been working at North Liverpool Academy for four years now. When she is not in school, she loves watching football or going to the game— she'll let her new students guess which team she supports! She is very much looking forward to being a Year 7 form tutor and is already excited to meet her new class – which is definitely going to be the best Year 7 form next year!

From September, we have a Key Stage 3 Progress Leader who you will be able to contact over the next year with regards to your child's progress.

The Academy Year at a Glance

Please refer to the following list of term and holiday dates to see how your child's first year at North Liverpool Academy is looking. They are also available on our website.

Autumn Term:	Tuesday 5th September 2017 – Thursday 21st December 2017
October Half Term:	Monday 23rd October 2017 – Friday 27th October 2017
Spring Term:	Monday 8th January 2018 – Friday 23rd March 2018
February Half Term:	Monday 12th February 2018 – Friday 16th February 2018
Summer Term:	Monday 9th April 2018 – Thursday 19th July 2018
May Day:	Monday 7th May 2018
May Half Term:	Monday 28th May 2018 – Friday 1st June 2018

Staff training days (Academy closed to students):

Monday 4th September 2017, Friday 22nd December 2017, Friday 29th June 2018, Monday 23rd July 2018 and Tuesday 24th July 2018.

The Academy Day

Monday - Thursday:

Registration/assembly/tutor time:	08.30 – 09.00
Lesson one	09.00 – 10.15
Break	10.15 – 10.35
Lesson two	10.35 – 11.50
Lesson three	11.50 – 13.05
Lunch	13.05 – 13.45
Lesson four	13.45 – 15.00

Friday:

Registration	08.30 – 08.40
Lesson one	08.40 – 09.55
Break	09.55 – 10.10
Lesson two	10.10 – 11.25
Lesson three	11.25 – 12.40
Lunch	12.40 – 13.20
Lesson four	13.20 – 14.35

THE ACADEMY DAY

Being Prepared

Getting into good habits

Encourage your child to pack their bag the night before, to avoid a morning scramble. Have you agreed a bedtime that you and they are happy with and that they will stick to? They will be tired in the early weeks and need to get plenty of sleep. It's a good idea to get their bedtime routine going before term starts.

They will receive a planner which will include valuable information for lessons and timetables for subjects and home learning. It is vital that you check and sign this as required, so get your child to show you their planner on a regular basis.

Check our rules and talk them through with your child – they may need reminding about the use of mobile phones, healthy eating, the wearing of jewellery and the completion of home learning. Get them also into the habit of thinking “bag, pass, planner, lunch money, phone, keys” etc. before they go out of the front door.

Get into the communication habit. If they decide to go to a friend's house after school or stay at school for any reason, get them to phone you to let you know where they are. Help them become more responsible. They all need looking after in the first few weeks, but as they begin to settle in, they need to take responsibility for their bag, their homework and getting themselves up in the morning. The more you encourage them now the easier it will be later.

How are you feeling?

Many parents feel anxious when their child starts school, but try not to let it show. Parents can feel conflicting emotions: they can feel proud that their child is growing up and at the same time feel sad that their primary school days are over. We want to assure you that we will do all we can to make sure your child settles and hope you will contact us if there are any concerns.

How is your child feeling?

Your child is likely to feel a bit nervous. Rather than saying, “there's nothing to worry about”, it's more helpful to tell your child that feeling nervous is natural, and that everyone gets nervous when facing new situations.

In the beginning they might worry about practical things, like getting lost and having to cope with new rules for breaks and lunchtimes. Such anxieties should disappear in a few days, as they learn the new routines and layout of the school. Your child may also be worried about the work, or making new friends. It can also help to arrange the travel to and from school with your child; if they are using public transport then have a test run with them, so that on the first day of school they feel as relaxed as possible.

Your child's school reports should help you to identify any issues you want to discuss. It will contain information on your child's progress and achievement in their subjects, together with their attendance, behaviour and any special needs they may have. However, these aren't the only ways to keep informed. Remember that talking to your children about school can benefit them. If there is anything you want to discuss with your child's tutor or subject teachers, please contact us to arrange a time to do so.

Home-school partnership agreements

These agreements help to make clear what you and your child's school can expect from each other, setting out:

- the school's responsibilities, aims and values
- parents' and carers' responsibilities in supporting the school
- what the school expects of its pupils

Please find a copy of the partnership agreement at the back of the booklet.



Parental Involvement

When your child joins secondary school, there are a lot of things you can do to help get to know the new school:

Parents' consultation evenings and progress reports

Pupil reports and parents' evening are a really good chance for parents to get to know their child's teachers. We will also make you aware of their attendance record and give you information that will enable you to keep track of the progress your child is making.

Home learning

Home learning is any activity or task that students are asked to do outside of lesson time to:

- Sustain learning
- Consolidate learning
- Extend learning
- Prepare for future learning
- Help students plan and organise their time and take ownership of their own learning
- Use information and resources that may not be available in lesson time

All students will be given a planner which will include a timetable stating the subject and the days when home learning will be set.

- Core subjects will set a written or a constructive home learning task once a week. The work will be checked or marked soon after submission
- Foundation subjects have less timetable allocation so will set home learning when there is a specific learning purpose or assessment focus

"Pupils say they value the homework that they are given because it is set regularly. It is meaningful and challenging, and teachers assess it regularly and thoroughly. They say homework plays an important part in their learning."

OFSTED 2017

North Liverpool Academy use an online resource called **Show My Homework** and every parent will be given a 'log on' to access the site. You will always be able to view what tasks your child has been set each week and when the home learning is due. Just go to our website and click on the tab for 'Show My Homework' to view tasks set. It is possible to view all home learning without a login but we urge you to contact the school if you have no PIN to login or have trouble accessing the site.

How can parents help?

It is important to keep encouraging your child to complete their home learning. Please help your child to get into good habits such as finding a quiet place to concentrate, prioritising their time and always putting maximum effort into their work. If they ask for help, it is a good chance for you to understand the work they are doing, and show them different ways of thinking about it, as well as showing them new places to find the information; books, the internet, newspapers, etc. Support them in submitting their home learning on time and please inform school if there is a genuine reason for home learning not completed.

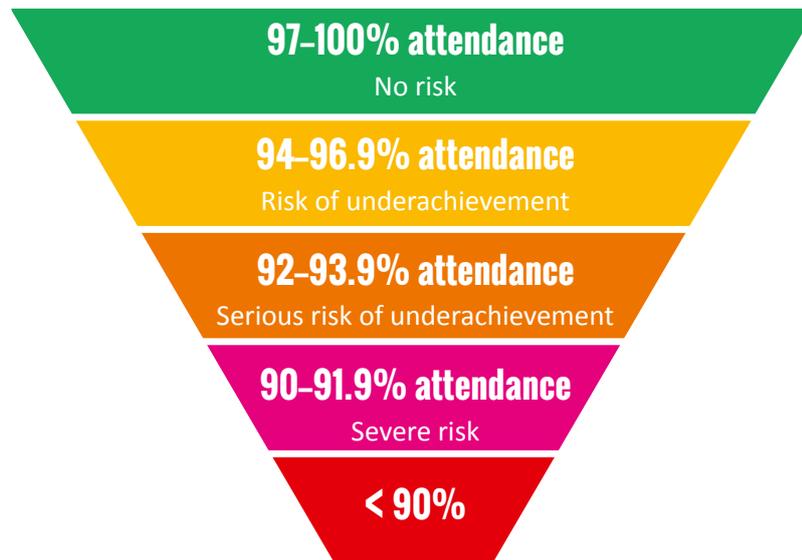
Talk about school

We encourage parents to talk about the school day with their child. Conversations about how their day has been are hugely important and will help you gain a real understanding of how your child is getting on. Talk about anything exciting they may have done and any rewards they have been given but be sure to let us know of any problems.



Attendance and Punctuality

Excellent attendance at North Liverpool Academy is an essential element in raising attainment, increasing the progress of our students and helping them to fulfil their ambitions and aspirations. From 1st September 2015 the Government reduced the persistent absence threshold from 15% to 10%. Therefore, a student is now considered to be a persistent absentee if their attendance falls below 90%. We keep a track of attendance and punctuality at the Academy, and encourage 100% in both. Attending school every day is vital for every child's education and also to ensure they enjoy strong friendships. If a child misses school regularly they will start to fall behind and find it difficult to catch up. At all times, attendance should be above 97%.



How many days off?

The impact absence has on your child's attendance:

Attendance % Rate	Total Number Days Off
100%	0
95%	10
90%	20
85%	30
80%	40

If your child is absent owing to illness, medical appointments or family circumstances, **a telephone call on the first day of absence is required.** The school operates a 24 hour answer phone telephone number **0151 260 4044.**

If no contact is made, this absence may be treated as an unauthorised absence and is assumed to be truancy. We are incredibly determined to ensure each child has an excellent record of attendance and punctuality; if any issues become apparent, a member of the attendance team will regularly attempt to make contact via phone or by home visits.

North Liverpool Academy has its own Education Welfare Officer who also supports the school in maintaining high levels of attendance.

Requests for leave of absence

All requests for leave of absence for your child should be put in writing to the principal. It will be the principal's decision if the absence should be authorised or unauthorised.

Holidays

There is an expectation that all parents/carers will work with the school to meet the requirements of North Liverpool Academy's policy on attendance. In line with DfE policies, term time holidays are not approved and it is only in exceptional circumstances that the principal may grant permission for any absence. Parents could incur a fine should their child be taken out of school during term time without such permission.

Uniform

All pupils at North Liverpool Academy are required to wear the correct uniform.

The Academy is a non-religious organisation and welcomes students from any background; because of this we require that all students follow the strict dress code.

All uniform is available to purchase from Lisa's School Wear Specialist, 72 Priory Road, Liverpool, L4 2RZ.

The correct uniform is as follows:

Blazer – grey, badged

Pullover – grey with gold rim (optional)

School skirt – black with four pleats (2 in front / 2 in back). No pinafores are allowed

School trousers – black

School shirt – white, long or short sleeve

School blouse – white long or short sleeve

School coat – coats should be practical, dark in colour, preferably waterproof and easily carried or packed away in school bags. No hooded sweatshirts or jumpers are allowed

School shoes – black, traditional style. Please note that trainers are not to be worn, except for P.E. Inappropriate footwear will be replaced during the day. Black laces if lace-ups. No logos/colour flashes, therefore brands such as Vans, Converse and such like are also not permitted. If you are unsure on the suitability of a shoe please feel free to contact school before purchasing

Black socks

School tie (check year group colour) – can be purchased at the school £4.00

School bag – students are required to bring a bag that is suitable for school. All students will receive a free school bag. If, however, students choose to purchase their own bag, it must be dark in colour, conservative in style and of a size that is suitable to carry A4 exercise books and a P.E kit. Back packs and shoulder bags are recommended whilst handbags and designer brands are not allowed.

Mobile Phones/Electronic Devices

It is clear that most of our students have mobile phones and many parents want their children to be contactable to and from the Academy. Our rules are that these devices should not be used inside our Academy or within lessons unless there is direct teacher supervision for learning purposes. Any student using a device without permission will have it confiscated by a member of staff who will hand it in at reception. It will be at the discretion of the year manager with regards to whether the device is returned at the end of the school day or whether a parent will have to collect the item.

The following is required for PE:

Black polo top

Black shorts

Black football socks

Black hooded top (sports studies) purchased from school only

Black tracksuit bottoms (optional).

WE ADVISE THAT ALL SCHOOL GARMENTS ARE MARKED CLEARLY WITH YOUR CHILD'S NAME

Uniform

The uniform code should be strictly adhered to. Appropriate sanctions will be put in place for those students who are not wearing the correct uniform.

Hairstyles

Hairstyles should not be extreme. Inappropriate hairstyles, including shaved hair or bright, non-natural hair colours are not acceptable at the North Liverpool Academy. If you are in doubt about the appropriateness of an expensive hairstyle, please discuss it with the head of year first. Appropriate sanctions will be put in place for those students who do not comply with Academy guidelines.

Badges

No badges may be worn except the Academy honours badges or those from recognised bodies marking achievement.

Jewellery

Jewellery must not be worn apart from a wristwatch, this includes earrings and studs. It will not be acceptable to cover earrings with plasters. No piercings of any other kind will be allowed.

Make-up

Make-up is not to be worn. No nail varnish, false nails or false eyelashes are allowed.

Equipment

A pencil case and school bag will be gifted to every Year 7 child. The equipment needed in September will be as follows:

2 x black pens



2 x HB pencils



1 x rubber



1 x pencil sharpener



1 x protractor



1 x ruler



1 x scientific calculator



Form time checks will be conducted to make sure your child is ready for their learning and we ask for your support in ensuring your child brings everything that is needed to school.

What will your child study in Year 7?

The Key Stage 3 curriculum is designed to build on the learning experiences that children had in their primary schools and, in addition to the specialised subject knowledge, give students a chance to develop learning and thinking skills and subject specific skills as well as allowing more time for creativity both in individual subjects and across the curriculum.

In year 7, students have lessons in core subjects of English, maths and science and they also have PE and modern foreign languages.

In addition, students will also study the following subjects:

- Art
- Geography
- History
- Computing
- Music
- Performing Arts
- Technology
- PSHE

Students will be taught in mixed ability groups in some subjects but others, particularly core subjects, they will be taught in ability groups.

Will the work be different?

Your child will study all the National Curriculum subjects. The main differences will be:

- A greater number of teachers will teach your child, as specialists teach each subject
- More specialist facilities will be available – science labs, technology rooms, art rooms, dance and performing arts areas and sports' facilities
- Students will move around the site to access the specialist facilities.



Lunch

At North Liverpool Academy, we are proud recipients of the Healthy Schools' Award, an award for schools who have a commitment to identifying and improving the health and well-being outcomes for all pupils.

The Academy encourages pupils to think diversely about food, and by celebrating national days in a variety of countries we are able to give a taste of different cultures around the world.

The student's timetable is structured to include a morning and a lunch break.

Year 7 and 8 students have a break each morning during which they may purchase breakfast items in the refectory. We serve healthy food which meets government guidelines and there are a variety of hot and cold meals for students to choose from.

Students pay for their meals with swipe cards. No money changes hands at the till. When starting in September, all children will be given a card on which they will be able to put money from the top up machines located around the refectory. When purchasing items from the refectory all they will do is swipe the card and the money will be deducted. On the day that they start school their swipe cards will be issued. Pupils will be able to put money onto their cards or parents can do this via Wisepay – login and passwords will be issued nearer the time. There is a link on our website to Wisepay which explains how it works.

We ask that all parents ensure that children have enough money on their cards to be able to purchase items when they need to.

If students have any special dietary requirements, the school will accommodate wherever possible. Please do not hesitate to let the school know if your child has any special requirements.

Chilled water is available at several points throughout the Academy. We ask that you support our healthy eating policy by not letting students bring fizzy/energy drinks, sweets or chewing gum into school. We recommend your child brings in a refillable water bottle.

The safety and security of students is paramount. For this reason, students will remain on the Academy site, for the whole day, including lunch break.

If you think your child is eligible for free school meals, please visit our website under 'Food and Nutrition' and complete the Liverpool City Council online application.

Behaviour

At North Liverpool Academy we strive to ensure that all students develop the skills to become confident and resilient learners, who make positive choices on a daily basis in order to ensure that they make the best of every opportunity that is afforded to them. As such, we look to provide as many opportunities to reward students for making positive choices in their learning, whilst at the same time working with young people to remove barriers to their learning. The Academy is clear on what standards are required for all students and the following basic expectations should be adhered to whilst in lessons or moving around the Academy.

“Pupils feel safe and well supported.”

“Pupils behave well in their lessons and take pride in their work.”

OFSTED 2017

The Basic 8

In our aim to be one of this country’s best places to learn and achieve, we expect ALL of our students to follow the ‘Basic 8’:

- 1. Arrive to the Academy and lessons on time.**
- 2. Always have the right equipment and uniform.**
- 3. No electronic devices (phones etc.) should be out in the Academy.**
- 4. Show respect to others and use appropriate language at all times.**
- 5. Always follow reasonable staff instructions on the first request.**
- 6. Demonstrate sensible, orderly behaviour at all times (classroom, MUGA, corridors, refectory).**
- 7. Eating and drinking, only in the designated areas – no chewing gum or energy drinks. CLEAN UP AFTER YOURSELVES.**
- 8. RESPECT the staff, students, visitors and equipment at NLA at all times.**

Consequences

Whilst it is hoped that the good majority of students will simply choose to spend their time with us operating with the rewards' framework, it is anticipated that many students will receive the occasional verbal warning in their time with us. Hopefully, as students mature and become more self-disciplined, the majority of student/teacher contact will be positive and enthusiastic. Students should become accustomed to operating within the confines of our learning framework. This will include settling into work quickly, listening properly to the ideas of others and participating constructively in discussion. However, for those students who need a reminder of our expectations, the following classroom based sanctions are in place:

C1

Verbal warning

2 verbal warnings will be issued before a C2

- Students will be clearly told the reason and should not argue as this could lead to a second verbal warning or a C2
- The words '**VERBAL WARNING**' will be used by the teacher and noted by the them but not formally recorded
- In terms of equipment and lateness, students will receive a VERBAL WARNING and this will be monitored on a lesson by lesson basis. Continual issues will lead to a referral and phone call home

C2

Classroom move or internal/'buddy' room move

- Students will have received first and second **VERBAL WARNING**
- Students are continuing to disrupt the learning of everyone
- Students cannot leave the lesson or stand outside unless you have a **Time Out Card**
- In most cases the student will firstly be moved to another area of the room but may also be moved to another classroom
- Students will take work and return to their teacher at the end of the lesson to apologise and receive suitable follow up action – detention with the teacher/additional work

There will be a phone call home and the C2 will be logged – this will be reported to curriculum leaders/progress leaders/form tutors/leadership

C3

On Call/removal

For serious incidents, teachers will use on call. Students will be removed from the lesson and there will be serious consequences.

Serious incidents include mainly:

- Fighting
- Physical assault
- Threatening and offensive behaviour
- Complete refusal to follow teachers instructions for C2 phase

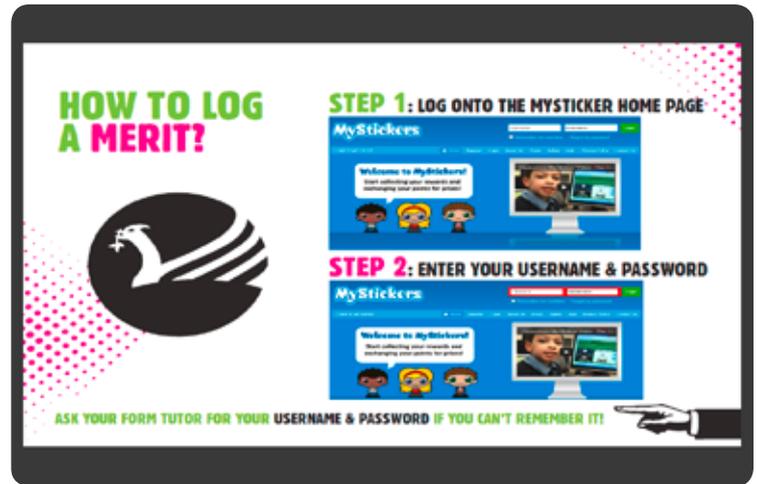
“The principal has introduced a culture of zero-tolerance of bullying, including racist and homophobic bullying. Pupils and parents say that bullying is rare.”

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NLA Rewards' System

Type of Reward	Value
 <p>Day to day reward sticker for books</p>	<p>Day to Day Classroom Rewards Students' efforts and achievements can be rewarded by all staff with a reward merit stickers. Value: 10p Responsibility: All staff</p>
	<p>Postcards Home Postcards sent home to students by departments and progress leaders to recognise and praise a particular achievement, act or effort. Value: £1 Responsibility: Progress Leaders/Curriculum Leaders</p>
 <p>Bronze Merit Award</p>	<p>Bronze Merit Award Higher value praise for students with a particular achievement, act or effort. Value: £1 Responsibility for presentation: Attendance/ Progress Leaders/Curriculum Leaders/ Leadership To be kept in planner</p>
 <p>Silver Merit Award</p>	<p>Silver Merit Award Progress /100% attendance. Termly certificates /merits. Value: £2 Responsibility for presentation: Attendance/ Progress Leaders/Curriculum Leaders/ Leadership To be kept in planner</p>
 <p>Gold Merit Award</p>	<p>Gold Merit Award Outstanding achievement, act or effort. Value: £3 Responsibility for presentation: Leadership To be kept in planner</p>
<p>PRINCIPAL'S AWARD</p>	<p>Awarded by the principal for outstanding and sustained achievement – contribution to academy Value: £5</p>

Stickers and postcards feature codes that can be logged by each student on the My Stickers' website. All students will be given a username and password to access the site and a link is featured on the school website.



Enrichment Activities

At North Liverpool Academy we promote and value our comprehensive enrichment programme. There are a variety of exciting and interesting activities on offer during extended sessions; some will also offer the chance to gain further qualifications.

Enrichment activities add value to the curriculum by extending breadth and depth of understanding within subject areas. All enrichment activities stretch, challenge and help develop the skills and talents of our young people by preparing them to be successful and productive citizens.

Our enrichment activities allow our young people to pursue new interests such as astronomy, boxing, chess, languages and the Duke of Edinburgh Award.

Activities include: Duke of Edinburgh Award Scheme (Bronze and Silver), running club, media makers, coding club, orchestra, choir, animation club and many more.

“Extra-curricular opportunities are popular and varied. They include sports, academic and cultural opportunities. Pupils are positive about the impact of the extra curriculum on their learning and progress.”

OFSTED 2017



Library

At North Liverpool Academy we have a brand new school library inclusive to all students.

There is a range of both fiction and non-fiction books, suitable for all reading abilities. Students can come and read, browse or do homework in a calm, friendly and relaxed atmosphere.

Library opening times are:

Monday – Friday	8am – 8.25am
Monday – Friday	Break times
Monday – Friday	KS3 lunch time – reading club
Tuesday & Thursday	3pm – 5pm – homework club / reading club
Friday	14.35pm – 3pm

Mrs Williams, the Academy librarian, can help your child improve their reading skills through one to one or small group reading intervention.

Library activities include: reading club, book club, quizzes, reading challenges, book of the week, author of the week and much more for your child to take part in.

If there is a book that your child specifically wants and they cannot find it in our library, just let Mrs Williams know and she will try and get it for them.



“Teaching has improved since the last inspection. It is good across a broad range of subjects and year groups, including in English and Mathematics.”

OFSTED 2017



Learning Support

Every pupil at North Liverpool Academy, including those with a Special Educational Need and / or a Disability (SEND), has an entitlement to fulfil his or her potential.

Our school is committed to ensuring that the necessary provision is made for every student in our learning community. Our school is passionate about inclusive education for all and we welcome a diversity of culture, religion and intellectual ability, striving to meet the needs of all our students with a learning difficulty, disability, disadvantage or special educational need.

At North Liverpool Academy we believe that all children with a Special Educational Need and / or Disability (SEND) must have their needs recognised and assessed, with appropriate and timely intervention put in place. All staff have due regard to general duties to promote disability equality and we as a school strive to deliver appropriate curriculum to:

- Provide suitable learning challenges
- Meet the students diverse learning needs
- Remove the barriers to assessment and learning

Transition Arrangements:

Support for students with Special Educational Needs includes the planning and preparation at key transitional phases of education. For students being admitted to North Liverpool Academy, a comprehensive package of transitional support is put in place each year. Transition days are planned for students with a variety of needs by both the Inclusion and Student Support Teams. Furthermore, close liaison takes place between the SENDCo, Head of Year and the feeder schools to ensure necessary personalised provision and information is taken into account in advance of the students joining the school.

Supporting our students in school:

All our students are baseline tested when they start at North Liverpool Academy to help our school identify if your child

may require additional support in any area of their school day. A number of strategies have been established to help support our students with both their learning and behavioural needs if required.

Learning support:

Our school graduate learning support assistants (GLSA's) provide a range of academic support to all our students and they do so in the following ways:

- in class support for whole classes where required
- in class support for individual students
- withdrawal intervention to support students with their literacy skills.

Our school also has an identified practitioner who supports SEND in our school by conducting assessments across the areas of need when requested by staff, students or parents. Tests are conducted in the following areas:

- Dyslexia
- Irlen Syndrome
- Dyscalculia
- Working memory and processing
- Social impairment
- Social resiliency
- Reading ability
- Receptive language
- Speed of handwriting
- Cognitive ability

Behavioural support:

Our behaviour learning support team delivers intervention programs in small group sizes in the following areas:

- Reducing challenging behaviour
- Reducing stress and anxiety
- Re-engaging in our learning
- 1 to 1 targeted support

Travel Arrangements

North Liverpool Academy has pupils travelling in many different ways to get to and from school.

On Foot

Many pupils live within walking distance of the Academy and walk to school. Being aware of any possible dangers on busy roads is an important part of walking to school.

By Bus

There are a number of bus routes from across Liverpool that pass by the Academy.

These are:

Bus	Stop	Students served	Notes
17	Stops on Utting Avenue	Students from Broadway and Fazakerley direction	Stops close to NLA building
68	Priory Road	Students from Bootle, Sefton, Aigburth	Stops outside NLA
26, 27	Walton Breck Road	Students from Kensington/Anfield	Walk down Utting Avenue to Priory Road
14	Lower Breck Road/Breck Road	Students from Kensington/Anfield	Walk down Priory Road to NLA
26, 17		From Kirkdale	There is currently no direct bus route from Kirkdale. This route takes 3 buses as shown by the journey planner below.

School Bus Service

There is the possibility that we will be able to offer a school bus service from September onwards to cover the following stops:

Bus Route (Please note times are approximate)	Time
Breck Road	0735
Townsend Lane	0740
Utting Avenue East	0745
Storrington Lane	0750
Stonebridge Lane	0755
East Lincs	0800
Walton Hall Avenue	0810
Walton Lane	0815
North Liverpool Academy	

Should this service be available, letters will be sent out in the summer term and parents wishing to purchase a weekly pass at the small charge of £5, will be able to make the necessary request to the school office.

There are no cycle storage facilities for students and as a result very few students currently cycle to school.

September Starting Arrangements

Towards the end of the summer term you will receive a letter inviting you to attend an Admission Meeting. This will take place on Monday 5th September between 2pm and 5pm and in the letter you will be allocated a time to meet with your child's form tutor and members of the leadership team.

Enclosed with the letter will be the forms that you need to complete prior to the meeting and they are:

- Admission Form
- Partnership Agreement (a copy of which is attached at the back of this booklet)
- Internet Usage Form

Your child will need to come to the meeting with you and must be in full school uniform. During the time that they are here, they will have their photograph taken for their lunch card.

Checklist of what they need on the first day

Pencil case to include: black pens, HB pencils, ruler, rubber, pencil sharpener, protractor. Other stationery that may be useful would be: coloured pencils, a glue stick, a green pen for proofreading.

A sturdy bag to carry everything. School will provide a bag but if your child wishes to purchase their own bag, please note that it should be dark in colour and that handbags are not allowed. A rucksack is far better rather than a bag with a single strap. Please check the guidance on uniform.

Where should they meet on the first day?

Students should gather in the main refectory prior to the 8.30am start of the Academy day; breakfast is available from 9am. They will be greeted by their form tutors and taken to form rooms. If they lose something or are unsure of what to

do or where to go, they should ask their form tutor, the year manager or go to Student Services. At lunchtimes, there is a year 7 base which is always staffed and open to students.

Communication between home and school

Email

Please contact us at admin@northliverpoolacademy.co.uk

Texting

We operate a text service for emergency, reminders and information purposes. Please ensure that your contact details are regularly kept up to date.

Parents' Evenings

You will be invited to an evening where you can meet teachers to discuss your child's progress and attitude to learning. Although these evenings will only take place once a year, we encourage parents to get in touch whenever they wish to discuss how their child is doing in school.

Reports

These will be issued five times a year and will contain information on your child's targets, how well they are progressing and if they are on track. Your child's progress leader will be able to help with any queries regarding these reports.

Website

Regularly checking the site will enable you to keep up with developments and obtain information for a host of information including: term times, enrichment, rewards, home learning etc.

Publications

We publish the North Liverpool Academy Times each term and this contains information on recent student, staff and school achievements.

Contacting the school

We are always pleased to see you to discuss your child's progress. If you need to contact us quickly, please ring the main office who will put you in touch with the appropriate person; we try to respond as quickly as possible. The form tutor, progress leader or year manager are the people who will have the greatest knowledge of your child.

Name of Student:

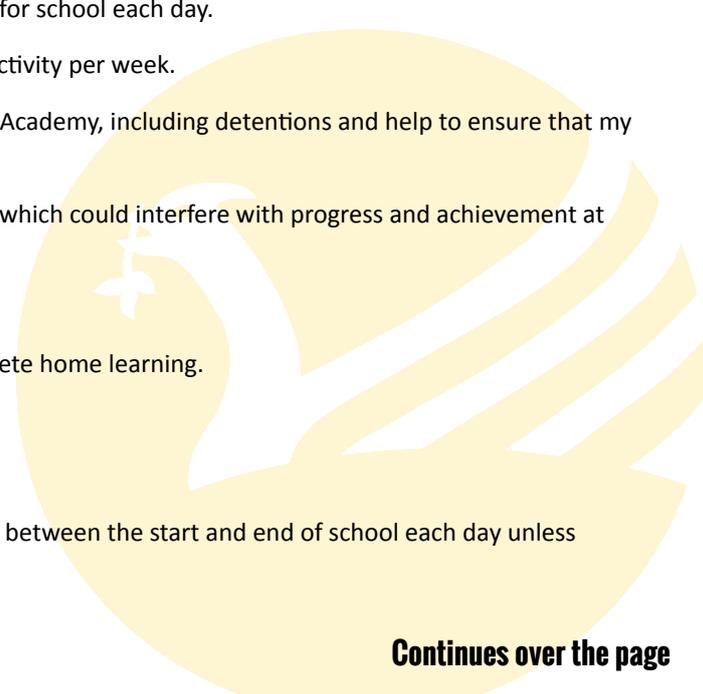
High quality education and achievement is only possible with high quality supportive partnerships. Communities bring up children and communities educate. We cannot do this on our own and we recognise each other's responsibilities in ensuring success. As members of the community, we accept our respective roles.

On behalf of the North Liverpool Academy

- We will ensure that whilst at school your child is safe and that we care for physical, emotional and spiritual needs.
- We will ensure that there is an appropriate and broad curriculum to meet your child's needs and to ensure progress and experience success.
- We will ensure there is an enrichment programme that offers a wide opportunity for learning.
- We will treat all families and their members with respect.
- We will regularly mark and assess work, ensuring that your child understands the ways in which performance can be improved.
- We will inform you about academic needs and progress through annual reports and parent engagement events.
- We will set home learning and provide support for the completion of home learning.
- We will inform you of any major problems within the school that your child is experiencing (but not about everything).
- We will inform you of any absence from school.
- We will let you know in good time about school events and give you opportunities to participate in school life and support the learning experience.

On behalf of the parent/carer

- I will ensure that my child attends school on time every day and will not be removed during term-time for the purpose of a holiday, or any events that can be timetabled outside school hours.
- I will ensure that I send my child properly equipped and dressed for school each day.
- I will support my child in taking part in at least one enrichment activity per week.
- I will support the student behaviour code of the North Liverpool Academy, including detentions and help to ensure that my child is able to reach the expected standard of behaviour.
- I will contact the school if my child is experiencing any problems which could interfere with progress and achievement at school.
- I will inform school immediately of any absence.
- I will ensure that there is a place for my child to study and complete home learning.
- I will attend parental engagement days whenever possible.
- I will treat the Academy and its staff with respect.
- I will ensure that my child keeps their mobile phone switched off between the start and end of school each day unless its use is authorised by a member of staff.



Continues over the page



The Student

- I will attend school every day.
- I will wear the uniform with pride and remember that I represent the Academy in the community.
- I will complete the home learning and class work that I am set and use the support I am offered so that I can achieve my best.
- I will respect Academy equipment and use it sensibly.
- I will show self-respect and respect for others in how I speak and how I act.
- I will try to make the other students' lives happy, safe and successful through following the Academy behaviour code.
- I will always seek adult help if I have a problem or see another student experiencing a problem.
- I will make sure my mobile is switched off at all times between the start and end of school each day.

Agreed on behalf of the
North Liverpool Academy by

Agreed by the Parent/
Guardian

Agreed by the Student

Date



Searches of bags, coats and other property

We would like to be able to search bags and other property that students carry. This is entirely a security measure, which has been recommended by the police.

We ask that all students use the school bag which we provide upon admission, and subsequently can be bought from student services. The reason we do this is to ensure that all students have a school bag which enables each student to carry homework and other school kit to and from school. There is also no need for students to be "looking after" any equipment that does not belong to them.

It is important to keep the Academy a safe place and to make it feel a safe place. This kind of search we understand will help deter any students who may think about carrying knives or other weapons and drugs into the Academy.

We will also from time to time bring in police sniffer dogs as we wish to keep the school drug free.

I agree to my child's bag and possessions being searched as part of a whole school deterrent to keep our children safe and secure.

(Please tick if you agree)

Accident and Emergency

In the event of an injury to my child I authorise the school to act in my absence until I can be contacted.

(Please tick if you agree)

Sex and Relationship Education

This is part of the National Curriculum requirements and where it is part of the science curriculum parents are not allowed to withdraw the student.

However there are teaching sessions on aspects of contraception, abortion and sexually transmitted disease. These will be taught by an expert health professional who is specially trained in teaching young people.

All students will study sex and health education as part of the curriculum unless the Academy is notified by a parent or guardian.

Religious Education

You have the right to **withdraw** your child from religious education for religious reasons. If you exercise your right to do so you must provide us with appropriate material for your child to study during this time.

The syllabus taught is the RE agreed syllabus from the LEA and looks at religions across the world.

RE is not taught as a discrete subject at either KS3 or 4 but part of an integrated humanities programme. If you wish to withdraw your child on religious grounds please tick the box below.

I wish to withdraw my child from the RE curriculum and will provide suitable study materials.

All students will study RE as part of the curriculum unless the Academy is notified by a parent or guardian.

Educational Trips and visits during the working day

We undertake visits to sports facilities, art galleries, concerts or other places of education during the working day. Instead of asking you every time to sign a consent form we would like you to agree to us taking your child to these events. If you agree to this please tick the box below.

I agree to my child going on educational visits and activities outside the school during the school day. They will not be outside the city or outside normal time without my further consent.

I consent to any emergency treatment that may be necessary during the course of the visit.

By agreeing to this you are not restricting your legal rights or those of your child.

Detentions

It may be necessary for us to detain students at the end of the Academy day as we believe any punishment for students is more relevant and effective if instantaneous. We will endeavour to contact you during the day (via text message) if at all possible.

I agree to have the above detention system.

I agree to being texted for matters of attendance and detention or if the Academy wishes me to contact them urgently.

Continues over the page



Snow or other school closure

There are times of emergency when we need to send students home at short notice. If you are not at home during the day and there is no emergency place for your child to go then they will have to remain at school until normal closure time. Can you please tick the appropriate box below:

If there is an emergency I agree to my child being sent home without notification.

If there is an emergency I agree to my child being sent home with notification.

If there is an emergency I do not agree to my child being sent home without notification. He/She will remain in school until normal home time.

Youth Support Services

From time to time we are required to pass on personal details to the Youth Support Service. This is usually address / contact details. The Youth Support Service works with the school regarding careers advice for our students.

I agree for the details of my child to be passed on to the Youth Support Service.

Enrichment

I understand that my child will take part in at least 1 enrichment activity per week.

Parent Signature: _____

Date: _____



**NORTH LIVERPOOL
ACADEMY**